

Hollyford National School.

**Child Safeguarding Risk Assessment
Hollyford National School.**

List of School Activities	Risk Level	The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment
Training of school personnel in Child Protection matters	High	Harm not recognised or reported promptly	Child Safeguarding Statement & DES procedures made available to all staff. DLP& DDLP to attend PDST face to face training. All Staff to view Tusla training module & any other online training offered by PDST.
			BOM records all records of staff and board training.
Risk of child being harmed by a member of Teaching Staff working in one to one teaching	Med	Harm by school personnel	School has a SET policy in place for one to one teaching. Open doors. Table between teacher and pupil. Glass in window.
Risk of harm to a child with special needs while child is receiving intimate care needs.	High	Harm by school personnel	Policy on intimate care to be updated. Written permission is given by parents for the provision of intimate care in the case of a toileting accident.
Risk of child being harmed by another pupil in toilet areas.	Med.	Inappropriate behaviour	Toilet supervision policy to be put in place.

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Curricular Provision in respect of SPHE, RSE, Stay safe.	Med	Non-teaching of same	School implements SPHE, RSE, Stay Safe in full
Risk of harm to child in classroom teaching situation.	Low.	Harm to pupil.	All teachers are garda vetted. All staff are required to adhere to the Child Protection Procedures for Primary and Post Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015. There are glass panels in the classrooms.
List of School Activities		The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment
Risk of child being harmed by member of ancillary staff working in the school.	Med	Harm to pupil.	Ancillary Staff are garda vetted and have completed e learning programme in Child Protection for all School Personnel-Introduction to Children First. Glass panel in office door. Children go to office in groups of twos.
Risk of child being harmed by visiting Sports Coaches, teachers working in school on a frequent basis-Music	Med	Harm to pupils	Teachers such as music /choir and sport coaches are garda vetted. All class teachers are with their class during

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Teacher/Choir Teacher.			these lessons.
Risk of child being harmed by Secondary Students participating in work experience	Low	Harm by student	Proof of student garda vetting. Pupils are supervised at all times by their class teacher and never on their own with the student
Risk of child being harmed at Recreation breaks .	Med	Harm to pupil.	All teachers are garda vetted. All outdoor break times are supervised by teachers. On rainy days teachers supervise own classes in their classrooms. Any child who is feeling unwell will sit outside or be accompanied by another child and supervised in the classroom with door opened by a teacher not on yard duty.
Risk of child being harmed by a substitute teacher working in the school.	Med/ High	Harm to pupil.	All substitute teachers have to provide garda vetting,teaching council member ship,statutory declaration,form of undertaking and ID. There are glass panels in all the classrooms.
Risk of child being harmed in the school by another child.	Med.	Harm to pupil.	The school has an Anti Bullying policy which fully adheres to the requirements of the Departments' Anti Bullying Procedures for Primary and Post Primary Schools. The school has procedures for supervision at breaktimes which is on display in all classrooms and office.
Risk of harm to a child not being recognised by School Personnel.	Med	Harm to pupil.	All school personnel has completed the elearning programme in Child Protection for all School Personnel-Introduction to Children First.

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			All school personnel have a copy of the school's Safeguarding Statement and access to the Child Protection Procedures for Primary and Post Primary Schools 2017 and Children First.
Risk of harm to a child not being reported properly and promptly by school personnel.	Med	Harm to pupil.	All school personnel are aware of DLP/DDLP and their roles. All school personnel are required to adhere to the Child Protection Procedures for Primary and Post Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015.
Risk of harm to a child by a visitor to the school. These people visit the school on a once off basis.	Med	Harm to pupil	Visitor is always introduced to all staff members and pupils. Teacher remains in the classroom with pupils while the visitor is present.
List of School Activities		The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment

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List of School Activities		The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment
Risk of child being harmed by a member of school personnel, a member of another organisation or other person while participating in swimming lessons.	High	Harm to pupil.	All parental volunteers are garda vetted. Rota in place to know who is volunteering. Teachers/Volunteers remain with children during lessons. Teachers/Parental volunteers are in girls/family changing rooms. Male volunteer is in boys Senior changing rooms. SNA has written permission from the parent of a child with special needs to assist in changing before and after swimming lesson.
Risk of harm due to bullying of a child.	Med	Harm to pupil.	The school has an Anti Bullying policy which fully adheres to the requirements of the Departments' Anti Bullying Procedures for Primary and Post Primary Schools.
Risk of harm due to inadequate supervision of children in school.	Med	Harm to child.	We have a supervision rota in place for all break times and rainy days.
Risk of harm due to inadequate supervision of children while attending out of school activities.	Med	Harm to child	Children are accompanied by a member of teaching and or ancillary staff and parental volunteer. All volunteers are garda vetted. Within reason children are made aware of who is travelling with them on school activities.

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Risk of harm due to inappropriate relation/communication between child and another child/adult.	Med	Harm to child.	School personnel are required to adhere to the Child Protection Procedures for Primary and Post Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015. Supervision of children at all times. Completion of Stay Safe.
Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school.	Med	Harm to child.	We have an Acceptable usage policy. Children are not allowed to bring mobile phones to school. Supervision of school tablets during classtime. School tablets are not allowed at break times.
Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner.	Med	Harm to child.	School personnel are required to adhere to the Child Protection Procedures for Primary and Post Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015. School camera on school tablet
List of School Activities		The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment
Risk of harm to child when pupils are involved in fundraising events.	High	Harm to child	Only Staff toilets are to be used by visitors to the school and children's toilets are used only by children-a notice will be put up outside children's toilets informing visitors of this

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			practice. Staff supervision of children in each classroom and in the new room.
Risk of child being harmed by a student/adult on work placement eg. Mary I student, SNA Trainee.	Med	Harm to child.	Students/adults must have garda vetting. Student/adult is never left alone with the children.

Important Note: It should be noted that risk in the context of this risk assessment is the risk of "harm" as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on 8/3/2018 It will be reviewed as part of the school's annual review of its Child Safeguarding Statement. This risk assessment is ongoing and will be reviewed throughout the school year 2017-2018.

Signed Eileen Skelton Date 8/3/2018

Chairperson, Board of Management

Signed Siobhán Ryan Date 8/3/2018

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Principal/Secretary to the Board of Management